

**LANCASTER CAMP GROUND FACILITY RESERVATION FORM**

2151 W. Fair Avenue Unit 100 Lancaster, OH 43130 (740) 653-2119

**Day(s) & Date(s) Reserved:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Facility Requested: \_\_\_\_\_ Taken By: \_\_\_\_\_

Name of Group/Activity: \_\_\_\_\_ Check in Time: \_\_\_\_\_

Contact Person's Name: \_\_\_\_\_ Check out Time: \_\_\_\_\_

Address: \_\_\_\_\_ Assn. Member? Y or N

\_\_\_\_\_ Non-Profit? Y or N

Contact Phone Number: (\_\_\_\_\_) \_\_\_\_\_ Tax I.D. # \_\_\_\_\_

(\_\_\_\_\_) \_\_\_\_\_ Code \_\_\_\_\_

**Deposit Policy:**

*A \$50.00 security deposit along with this "signed" reservation form is required to hold your reservation.*

**\*\* NO SMOKING OR ALCOHOLIC BEVERAGES PERMITTED ON THE GROUNDS \*\***

- Check-in time for overnight stay is no earlier than 4:00 p.m. and check-out time is no later than 12:00 p.m. unless other arrangements are made with office.
- Children are welcome. **No pets** please.
- Rates are subject to change without notice.
- Please **close doors** and **turn off lights** when you leave.
- No bike, roller blades, skates, etc. in or around buildings.
- Signs displayed on Camp Ground need to be approved by General Manager before displaying them.

**NOTE: Set Up / Tear Down**

**By Us: \$50.00**

**By You: 0.00**

**Cancellation Policy:**

*We must receive notice of any cancellation at least 30 days prior to the reservation for a refund. Please note there is a \$10 cancellation fee.*

**Purpose for Renting Facility:** \_\_\_\_\_

**How Did You Hear About Us:** \_\_\_\_\_

**If Facility Requested is for overnight,**

How Many Nights Are You Planning To Stay? \_\_\_\_\_ How Many People Are We Accommodating? \_\_\_\_\_

Final payments is due before date of your rental (except for overnight in the Units)

Credit Card, Check or Money Order payable to: Lancaster Camp Ground

**MEALS:** Are we providing meals? Y or N If So, For How Many? \_\_\_\_\_

(Note: Final meal reservations required seven (7) days in advance. Billing is based on your reservations.)

What Other Equipment of Ours Will You Need? \_\_\_\_\_

Other Instructions: \_\_\_\_\_

**I have read and understand the policies as listed above. Signature: \_\_\_\_\_**

**LANCASTER CAMP GROUND FACILITY PRICE LIST**

A **\$50.00 security deposit** is required to hold/confirm reservation. **Balance is due before date of Rental** (except for Overnights in Units).

**Cancellation of reservation less than 30 days of reserved date, NO refund will be given.**  
**Please note there is a \$10 cancellation fee.**

<b><u>FACILITY:</u></b>	<b><u>ASSN. MEMBER Rate:</u></b>	<b><u>NON PROFIT Rate:</u></b>	<b><u>COMMERCIAL Rate:</u></b>
<b><u>Activity Building:</u></b>			
<b>Day Only:</b> 7am-11pm	\$ 180/Day	\$ 300/Day	\$ 350/Day
<b>Hourly:</b> 4 hours*	\$ 60 - 4 hours*	\$ 125 - 4 hours*	\$ 200 - 4 hours*
	Addl. hour \$10 each	Addl. hour \$20 each	Addl. hour \$25 each
<b><u>Units 1 &amp; 2:</u></b>			
	Sleeps 32 in each building, air conditioning, full kitchen		
<b>Day Only:</b> 7am-3pm	\$ 100/Day	\$ 150/Day	\$200/day
<b>Hourly:</b> 4 hours*	\$ 50 - 4 hours*	\$ 75 - 4 hours*	\$100 - 4 hours*
	Addl. hour \$10 each	Addl. hour \$15 each	Addl. hour \$20 each
<b>Overnight:</b> 4pm-Noon	\$ 15/Person /per Night with 10 person Minimum	\$ 20/Person/per Night with 10 person Minimum	\$ 35/Person/per Night with 10 person Minimum

\* 4 hours scheduled **between** 7 a.m. - 2 p.m. **OR** 4 p.m. - 11 p.m. (so building can be used for more than one group)

<b><u>Shelter:</u></b> Day 7am-9pm	\$ 15 /Day	\$ 25 /Day	\$ 30 /Day
#1 #2 #3 #4 #5			

**Band Camps and Large Groups using grounds:** See Manager

**Cafeteria:** Call for pricing.

**RV Park:** (740) 653-2261 Camp Hosts at RV (site 1) take Reservations, Payments etc.

\$ 40.00 Daily rate  
 \$ 200.00 Weekly  
 \$ 560.00 Monthly

Rates include Water & Electric

**RV Park Cancellation Policy**

A security deposit equal to the registration charge for all weekly & monthly reservations is required. If you are unable to honor your reservation you must cancel 14 days prior to your scheduled arrival. Please note there will be a \$10 cancellation fee. Reservations cancelled less than 14 days in advance of your stay, no refund will be given.

**FOR OFFICE USE ONLY**

<b>Set Up Fee:</b> \$ 50.00 (If Applicable)	\$ _____
<b>Activity Building:</b> Day or 4 Hours + _____ addl.	\$ _____
<b>Unit # ___ : Date _____ #People _____ x \$ _____ ea. =</b>	\$ _____ (10 person Minimum Overnight)
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<b>Unit # ___ : Date _____ #People _____ x \$ _____ ea. =</b>	\$ _____ (10 person Minimum Overnight)
<b>Shelter: # _____</b>	\$ _____
<b>Other: _____</b>	\$ _____
<b>SUB-TOTAL ...</b>	\$ _____
<b>Less Deposit Paid ... -</b>	\$ - _____ <b>Date Pd &amp; Rec. # _____</b>
<b>BALANCE DUE - before date of use ...</b>	\$ _____ <b>Date Pd &amp; Rec. # _____</b>